



# Town of Moraga

PUBLIC WORKS/ENGINEERING  
DEPARTMENT

## ADDENDUM NO. 1

February 27, 2017

### TOWN OF MORAGA RFP: On-Call Concrete Services

TO: Prospective Bidders and Interested Parties

This Addendum shall be considered as a part of the bid documents for the subject project as though it had been issued at the same time and shall be incorporated integrally therewith.

***Contractors shall acknowledge receipt of this Addendum in the appropriate space provided below.***

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1. In Section 2.3 Questions Related to RFP, of the **Request for Proposal** is replaced with the following:

#### **2.3) Questions Related to RFP, Contract, and Insurance Requirements**

In order to avoid any potential confusion, and to minimize the burden on Town staff, the Town requires that all procedural questions relating to this RFP, contract, and insurance requirements be directed to Kyle Salvin via email, at [Publicservices@moraga.ca.us](mailto:Publicservices@moraga.ca.us).

- **All Vendors must submit an Intent To Submit Proposal by Wednesday March 8, 2017 at 2:00 p.m. in order to view questions and answers.**
- **All questions must be submitted in writing by Wednesday, March 8, 2017 at 2:00 p.m.**

Any vendors found to be soliciting other members of the Town staff or officials during this RFP process may be disqualified from any further consideration.

2. The RFP Schedule of the **Request for Proposal** is replaced with the following:

#### **Event/Activity**

- Distribution of RFP
- Intent to Submit Proposal  
(Vendor must submit intent to view Q&A)
- Questions & Answers received  
(Question related to RFP, Contract, and Insurance/Bond)


#### **Milestone**

Friday February 3, 2017  
Wednesday March 8, 2017  
Wednesday March 8, 2017

- Question & Answer responses posted Monday March 13, 2017
- Final Date for Receipt of Proposal Wednesday March 22, 2017
- Notification to Vendors Monday March 27, 2017
- Town Council Approval Wednesday April 12, 2017
- Contract Execution Wednesday April 12, 2017
- Work Authorization/Notice to Proceed Friday April 12, 2017

3. In Appendix E, The Due Date for the Notification of Intent to Submit Proposal is replaced with **Wednesday March 8, 2017**

Reviewed by:



Edric Kwan, P.E.  
Public Works Director/Town Engineer

**Acknowledge receipt of this Addendum by including a signed copy with the final received proposal. Failure to do so may subject Bidder to disqualification.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name